



CONFERENCE REGISTRATION FORM

NDCA ANNUAL CONFERENCE: FEBRUARY 12-13, 2023

NDSCA PRE-CONFERENCE: FEBRUARY 11, 2023 · VIRTUAL NDCA CONFERENCE: MARCH 1, 2023 – MAY 31, 2023

NAME AND ADDRESS

Name _____

Mailing Address _____

City _____ State _____ ZIP _____

Cell Phone _____

Work Phone _____

E-mail Address _____

Vegetarian Yes No

Other Dietary Accommodations _____

ADA Needs: Audio Visual Mobile

First-Time Attendee Yes No

Name for Badge _____

Name of School/Provider/Business _____

Work City _____ State _____

Work Setting/Level _____

Job Title _____

T-SHIRT SIZE (UNISEX) - \$20

This year's conference t-shirt will be a grey long-sleeved shirt with the annual conference logo on the left chest.

XS S M L XL 2X 3X 4X

CONFERENCE INFORMATION

Attending Monday Luncheon?: Yes No

Attendance (check one): In-Person Virtual Both

CONFERENCE ACKNOWLEDGEMENTS (INITIAL)

- ___ I have read and agree to the Cancellation and Refund Policies.
- ___ I have read and agree to the Consent to Use of Photographic Images.
- ___ I have read and agree to the Conference Commitment.

NDCA CONFERENCE RATES (CHECK ONE)

	by 1/15/23	onsite 1/15 – 2/13
NDCA Member	<input type="checkbox"/> \$150	<input type="checkbox"/> \$175
New Professional Member	<input type="checkbox"/> \$75	<input type="checkbox"/> \$100
Student Member	<input type="checkbox"/> \$75	<input type="checkbox"/> \$100
Retiree Member	<input type="checkbox"/> \$75	<input type="checkbox"/> \$100
Nonmember General Attendee	<input type="checkbox"/> \$175	<input type="checkbox"/> \$200
Nonmember Student Attendee	<input type="checkbox"/> \$175	<input type="checkbox"/> \$200
One-Day Only	<input type="checkbox"/> \$100	<input type="checkbox"/> \$100
(Check one day) <input type="checkbox"/> Sunday 2/12 <input type="checkbox"/> Monday 2/13		

NDSCA PRE-CONFERENCE RATES (CHECK ONE)

	by 1/15/23	onsite 1/15 – 2/13
NDCA Member	<input type="checkbox"/> \$60	<input type="checkbox"/> \$70
New Professional Member	<input type="checkbox"/> \$60	<input type="checkbox"/> \$70
Student Member	<input type="checkbox"/> \$60	<input type="checkbox"/> \$70
Retiree Member	<input type="checkbox"/> \$60	<input type="checkbox"/> \$70
Nonmember General Attendee	<input type="checkbox"/> \$80	<input type="checkbox"/> \$90
Nonmember Student Attendee	<input type="checkbox"/> \$80	<input type="checkbox"/> \$90

TOTAL REGISTRATION FEES

Conference Registration	\$ _____
NDSCA Pre-Conference	\$ _____
Awards Luncheon Ticket(s) - \$25	\$ _____
*For people who are not attending conference	
T-Shirt (optional) - \$20	\$ _____
Total Payment:	\$ _____

RETURN COMPLETED REGISTRATION FORM WITH PAYMENT OR PURCHASE ORDER TO: NDCA, Atten: Jenise Wilson, 507 N. 27th St., Bismarck, ND 58501

Full payment must be enclosed, or registration will not be processed. Make check or money order payable to the **North Dakota Counseling Association** in U.S. Funds.



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Registration Fee and Payments

Please add all fees and fill in the total on the Total Payment line. Full payment in U.S. funds must accompany the form or your registration will not be processed. A check must be provided. Please make checks payable to "North Dakota Counseling Association". Visa, MasterCard, American Express, and Discover are accepted. Registration forms can be completed online if you need to pay via credit or debit card.

Meals Included

As part of the registration, attendees will receive a breakfast, lunch and snack on Sunday, and a breakfast, lunch, and snack on Tuesday. This is included in the registration and will be at no extra cost for the attendees who purchase for the entire conference. If someone desires to only attend the luncheon, it will be \$25.

One Day Registration

A One Day Registration rate of \$100.00 is available. This rate will allow one day access to all education, round table, and poster sessions. CE's can be earned for any session attended during a One Day Registration. The registrant must pre-select the day they will attend the conference.

Additional Tickets to Awards Banquet

Additional tickets for the awards banquet are available for purchase at the rate of \$25.00 per ticket.

Persons with Disabilities

NDCA makes every effort to ensure that all activities are accessible to person with disabilities. All hotels are expected to be ADA compliant. We will make every effort to provide a variety of food selections at events in recognition of those with dietary restrictions. Please use the section on the registration form to communicate your needs. Feel free to attach additional notes.

Payment Plans

To assist with the payment of registration fees, NDCA accepts payments in installments. Installment payments are available to NDCA members only. A minimum payment of a third of the registration rate is required to set-up an installment plan. The full balance is required Friday, February 5th, 2023. After Friday, February 5th, 2023, unpaid balances will result in a cancellation of the registration and any payments will be forfeited. To register using the installment payment plan you must contact Jenise Wilson at 701-391-7399 or ndcajenise@gmail.com.

Purchase Orders

NDCA will accept purchase orders for conference registrations. The current registration rate at the time of payment will be due. Full payment of the conference registration is required 30 days prior to the first day of the conference. ***If the registration is not paid in full or cancelled 30 days prior to the first day of the conference, the registration will be cancelled, and no refunds will be issued.***

Cancellation and Refund Policies

All registration cancellations and refund request must be made in email/writing and postmarked by January 31, 2023. You will receive a refund minus a \$50 cancellation fee (\$25 for Students/New Professional/Retired categories). No refunds will be granted after January 31, 2023. NDCA regrets that refunds will not be issued for no-shows. Submit all email refund requests to NDCA Registration at ndcajenise@gmail.com and all written refund requests to North Dakota Counseling Association at 418 N. Hannifin Street, Bismarck, ND 58501.

General Consent and Image Release

Attendance at, or participation in, NDCA meetings, conferences, and other activities constitutes an agreement for NDCA, or anyone authorized by NDCA, to record and use, as NDCA may desire in its sole and absolute discretion, all recordings and reproductions or depictions of such individual or attendees name, likeness, voice, persona, words, actions, and/or biography, which NDCA or anyone authorized by NDCA may make, including without limitation, the right to for NDCA, or anyone authorized by NDCA, to use such recordings, reproductions, or depictions in or in connection with any legitimate purposes, including for advertising, publicity, trade and editorial purposes, at any time in the future in all media now known or hereafter developed, throughout the world.

I acknowledge that I will not receive any compensation of any kind for the use of my image, voice and/or biography as set forth above and hereby release NDCA and/or its agents from any and all claims which arise out of or are in any way connected with such use.

Conference Commitment

NDCA is honored to provide a safe environment for the counselor community to come together annually to connect, engage, and learn. By registering to attend the NDCA Conference & Preconference, attendees agree to the following NDCA Conference Commitment:

I pledge to conduct myself with integrity, courtesy, and respect for others. I will support a harassment-free conference experience for everyone by maintaining the highest level of professionalism at all conference programs and events. I support and will foster a welcoming, safe experience for all attendees and conference staff.

Thank you for your commitment.

NDCA provides a harassment-free conference experience for everyone, regardless of age, culture, disability, ethnicity, race, religion/spirituality, gender, gender identity, sexual orientation, marital/partnership status, language preference, socioeconomic status, immigration status, or any basis proscribed by law.

We do not tolerate harassment of attendees, speakers, volunteers, partners, vendors, exhibitors, or staff or others at meetings, conferences, and other activities in any form. Participants violating these expectations may be asked to leave the conference at the sole discretion of NDCA.